## **Contacts**

# Community Program Officers (CPOs)

Region I Antonia Klein

(406) 853-4421

Region II Jane Wilson

(406) 788-8167

Region III Andrew Boyer

(406) 670-6910

Region IV Kenny Bell

(406) 498-7358

Region V Vicky Varichak

(406) 329-1520



### **STATE OF MONTANA**

Addictive and Mental Disorders Division PO Box 202905 Helena MT 59601

Phone: 406-444-3964 Fax: 406-444-4435

#### STATE OF MONTANA

DPHHS, Addictive and Mental Disorders Division, Mental Health Services Bureau

# Mental Health Community Program Officers

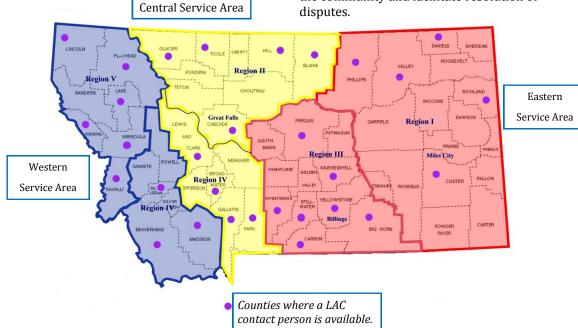


Mental health recovery is a journey of healing and transformation enabling a person with a mental health problem to live a meaningful life in a community of his or her choice while striving to achieve his or her full potential.

—SAMHSA National Consensus Statement on Mental Health Recovery

# **CPO Role Overview**

- I. The primary role of the Community Program Officer is to act as the liaison between the Addictive and Mental Disorders Division (AMDD), Mental Health Services Bureau (MHSB) and community stakeholders. This includes, but is not limited to the following:
- Working with Local Advisory Councils, local government, providers and other stakeholders to promote the planning and development of community mental health crisis and recovery services.
- Represent AMDD/ MHSB at Local Advisory Council meetings and Service Area Authority meetings. Assist the LACs and SAAs with their annual documentation and reporting requirements. Provide assistance and support LAC and SAA membership recruitment and retention.
- Collaborate with other community stakeholders to establish or improve recovery oriented services such as peer support, drop-in centers, supported employment and Wellness Recovery Action Plans.
- Assist individuals with access to services; serve as an information and referral resource.
- Follow up on complaints or concerns of individuals, providers, or other stakeholders in the community and facilitate resolution of disputes.



- II. Community Program Officers perform quality assurance activities for the Home and Community Based Services Waiver (HCBS) for individuals with Serious Disabling Mental Illness (SDMI). Ensure providers are meeting state and federal standards.
- Oversee the performance and quality of Case Management Teams who are providing HCBS services.
- Meet with HCBS providers regularly to ensure timely and efficient services.
- Assist with annual program reviews, audits and complete an annual survey with HCBS recipients to ensure they are receiving quality and adequate services.
- III. Community Program Officers are available to provide policy clarification and training in response to requests from stakeholders and providers.
- Coordinate with AMDD/ MHSB staff to respond to inquiries regarding policies and programs.
- Work as a team member to develop recommendations for policy modifications in response to individual and stakeholder feedback while maintaining adherence to federal, state, and Department regulations.
- Identify and provide ongoing evidence based training and presentations to promote recovery and reduce the stigma associated with mental illness.